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**SCHOOL EDUCATION PROGRAM**

**Leisure center of elementary school and kindergarten Easyspeak z.ú.**

Approved on: 1.9.2019 by Jiří Janovský

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1. Identification data

Name: Leisure center of primary school and kindergarten Easyspeak z.ú.

Registered seat: Pražská 405, Řitka, 252 03

IČO: 05373786

Device identifier: 181104946

Mob. 773 138 533, 603 400 477, 723 370 442

www.easyspeak.cz

Purpose of establishment:

According to Act 561/2004 Coll. and according to Decree No. 74/2005, the main purpose is to provide hobby

education in the village Černolice and surroundings.

Statutory body: director of SVČ and ZŠ and MŠ Easyspeak z.ú.

SVČ educational program with effect from September 1, 2019

2. Equipment characteristics

 SVČ's mission is to motivate, support and lead children, youth and adults

to the development of personality, especially through meaningful use of free time, namely

a wide range of activities in a safe environment, with a professional background.

 The leisure center is an open facility for children and adults

from Černolice and surroundings with a focus on hobby activities. SVČ is located in the premises

which is entrusted to him for use by the founder, further activity takes place on

several places at primary schools in Prague and its surroundings.

It also uses other spaces in the city,

SVČ is a fully open leisure center and provides participants

hobby education, ie the filling of free time with hobby activities

focusing on different areas. SVČ systematically works with all participants

according to valid standards defined by law. It also follows the methodological ones

instructions and other documents (eg charter, etc.). Focuses on

it ensures the ever-changing needs and wishes of the participants and all activities

through its core staff and the work of external teachers.

 SVČ educational program in accordance with §5 paragraph 2 of Act 561/2004 Coll., O

pre-school, primary, secondary, higher vocational and other education

(hereinafter referred to as the "School Act"), contains identification data, characteristics

device. It sets the goals of education, including their specific form, ie.

especially the content and schedule. This includes the conditions for admitting candidates,

the course and completion of education and the conditions for the education of pupils

special educational needs. It also contains a description of material,

personnel, economic and safety conditions, and

health protection for which education at SVČ takes place.

3. Objectives of education

General objectives:

- general development of a person's personality with sufficient multilateralism

leisure activities;

- support for the acquisition and application of knowledge in development

full life;

- language education;

- education for a healthy lifestyle, including the formation of a positive one

relation to the environment;

- personal and social education.

Long-term goals:

the introduction of new elements and more attractive forms of work for older children, and

youth;

- expanding the offer of leisure and educational activities for others

age groups;

- creating space for spontaneous activity;

- creating and strengthening relationships with existing institutions in the city i

in region;

- prevention of negative phenomena and its application in SVČ;

- cooperation on family cohesion in the form of SVČ family programs;

- cooperation and training in the selection of adequate interests and hobbies;

- care for talented children and talented youth;

respecting the variability of children 's interests and offering to participate in

various activities in the Embassy;

- creating a team of educators and professionals willing to pass on their own

experience in the use of various forms of work and a creative approach

to children;

- cooperate and participate in city life together with various

institutions whose activities also include leisure activities;

- maintaining the level of remuneration so that participation in hobby education is not

limited by the social capabilities of the participants.

 Specific short-term objectives:

- short-term objectives are set and specified in action plans;

- in the area of ​​regular hobby education, we want to expand the offer

in the field of sport by a larger number of interest groups. Our goal is

physical development of all participants not only on sports grounds, but also in the open

nature. We want to prevent deepening problems

overweight in children and adolescents and thus support the healthy development of children

population;

- in the area of ​​occasional activities, we will strive in addition to the traditional ones

planned activities, to involve the widest possible public, among all

age categories with an emphasis on the parental public;

- to create a quality information service for SVČ and thus achieve its greater

promotion (eg leaflets, offers, posters, regional press,…);

support and participation in the work and functioning of children's parliaments (school and

Municipal Parliament of Children and Youth in Humpolec);

- use of training seminars and training for regular staff

and external staff.

4. Forms of education

Forms of education are based on § 111 of the Education Act and § 2

ann. 74/2005 Sb. on hobby education.

Hobby education takes the following forms:

a) occasional educational, educational, hobby and thematic recreational

 activities unrelated to residence outside the registered office where the legal person

 performs the activity of a school facility for hobby education

 competitions, traditionally organized events together with the city (Children 's Day, Days at

 traffic playground, St. Nicholas in the city), exhibitions, events in the library;

b) regular educational, training and hobby activities

 - hobby groups, courses, lectures;

(c) camp activities and other activities related to the stay both in places where

 SVČ performs the activity of a school facility for hobby education, as well as

 outside these places

 - suburban camps at SVČ;

(d) awareness-raising activities, including the collection of information for children and adults

 within the prevention of socially pathological phenomena

 (e) individual work and the creation of conditions for the development of children 's talents; and

 youth;

 f) care for gifted children and youth through educational programs,

 courses and excursions;

 g) organizing competitions and shows of works by children and young people, in cooperation

 with schools and other institutions.

5. Description of material conditions

SVČ - entrusted premises Hlavní 64, Černolice, seat of SVČ Pražská 405, Řitka

SVČ is on the first floor of the municipal office in Černolice (former primary school). The office is owned by the municipality of Černolice. We have two spacious classrooms with benches, a blackboard, a cabinet for all materials and a department for lecturers. In the hallway the toilet for girls and boys and the toilet for adults is approved for use on the ground floor. All textbooks and teaching aids are provided before the beginning of the school year by our principal and coordinator. There is also a library for use in the municipal office building. In the village Černolice there is a football field, a field with artificial grass and a volleyball / tennis court, in agreement with local footballers. In agreement with primary schools in Prague and the Central Bohemian Region, our clubs are also in the leased classes of these primary schools.

6. Description of personnel conditions

The number of employees at the moment is 12 - 22. This is the director, coordinator and lecturers of the circles in the expected number of 10 - 20.

Jiří Janovský - director

Helena Prentice - coordinator

10 - 20 lecturers and ring lecturers

The competencies of pedagogical staff are based on the activities of SVČ.

The pedagogical worker chooses the forms, methods and procedures of work himself.

With competencies, the pedagogical worker also accepts personal responsibility for

compliance with security and organizational rules and action plan. Pedagogical

staff complement and expand their expertise in seminars or seminars

training that is offered as part of further education.

All SVČ employees strive to create conditions for good teamwork

cooperation and a pleasant working environment.

7. Description of economic conditions

SVČ is an independent legal entity and its rights and obligations are

defined by the charter. In addition to the funds provided for the activities of SVČ by the Ministry of Education, SVČ will be paid from selected contributions from children and pupils.

The amount of remuneration depends on the calculation performed by the SVČ economist according to

the relevant costs associated with the specific activity.

Wages are limited within the funds provided by

of the KU state budget for Prague-West and selected contributions from children and pupils.

8. Description of occupational safety and health conditions

All premises of SVČ are subject to regular inspections, which it provides

building manager according to developed inspection plans, in rented

premises in other organizations is the responsible employee of theirs

employee.

For the safety and health protection of children in the hobby departments are

developed and adhered to the principles with which children and external leaders are

acquainted at the beginning of the activities of the circle.

From the point of view of psychosocial conditions, a healthy social one is created in SVČ

climate with elements of partnership that contribute to meeting the needs of participants

activities and participants are also protected from possible violence

behavior, bullying and other socially pathological phenomena.

9. Conditions for accepting candidates, course and termination

education

Admission of candidates

SVČ activities are intended for children and youth, adults, pedagogical staff

or other persons, regardless of their place of residence or other

conditions.

On the admission of a participant to regular educational, training and hobby activities a

The registration of the participant in the online form is decided by the legal representative (if the participant is not 18 years old).

Applicants for hobby education are accepted on the basis of the following criteria:

a) Capacity - is variously defined for individual forms and fields of activity. For

regular educational, training and hobby activities and camp activities

is set out in the activity plan for the relevant school year, for other forms

activity is determined by current conditions and spatial possibilities

intended for the implemented activity.

b) Age - for regular educational, hobby and hobby activities a

camp activity, there is an age interval for applicants. For most

other forms of activity is not a decisive factor but only a recommending factor and

the age interval is not fixed.

c) Payment of remuneration - a condition for admission to certain forms of activities where

With hobby education provided for a fee, the payment is paid in advance

(eg courses, events ..). Maturity of regular educational and training fees

hobby activity is set so that this payment is due at the latest

before the termination of participation in this activity. Payment is payable for individual semesters or as agreed.

The course of education

The course of hobby education is regulated by the plan of activities for the given year and is dependent

on the forms and types of activity. In severe and recurrent cases

violation of the Internal Rules may be excluded by the participant.

Completion of education

Completion of education is limited in most courses after 30 lessons.

The participant can also complete the training during the school year, in agreement with the SVČ coordinator.

10. Conditions for education of pupils with special educational

needs

All applicants for hobby education with special needs have

opportunity to participate and are fully integrated into all forms of activities,

if the content, forms and methods correspond to their educational needs, and

options.

Among the participants with special educational needs is also exceptionally special

gifted children and youth. SVČ creates conditions for their development and at the same time

cooperates with other institutions where talented children can continue

in deepening his talent.

11. Length and time schedule of education

The length and time schedule of training are worked out primarily for regular

educational, hobby and hobby activities in the schedule and schedule of individuals

departments. For other forms of education with regard to their nature is possible

their partial processing.

Regular educational, training and hobby activities take place in two semester years

cycles, which usually have 15 each meeting. These cycles follow each other, their content is adapted

age of the participant and the length of hobby education he has completed so far

(beginners-advanced).

During the one-year cycle, the participant gets acquainted and learns the basics

skills in the field, knowledge and habits, ie relevant key

competence.

The syllabi are listed in the diary of each interest group.

The school year usually starts on 1.9. and ends no later than 30.6. the following calendar year after 2x 15 lessons. Most forms of education are implemented during the school period, with the proviso that

regular educational, training and hobby activities are started according to the nature

focus during September, at the beginning of October at the latest. SVČ provides some

from forms of education also during school holidays (camps, occasional events and

spontaneous activities).

The lesson (lessons) in regular educational, educational and hobby activities lasts

45 minutes and can be divided or combined.

12. Content of hobby education

Basic concept of the content of hobby education

The content of hobby education is based on the principle of key development

competences. SVČ focuses on various forms of activity:

a) regular educational, training (especially language) and hobby activities,

b) camp activity,

c) occasional educational, hobby and hobby activities,

(d) outreach activities, including the collection and provision of information

participants,

e) care for gifted children and youth through courses and excursions,

f) organizing competitions and shows for children and youth.

The content of hobby education in all its forms in SVČ is related to

the basic principle of openness and allows their implementation taking into account

to the age, individual possibilities, interests and needs of all participants.

Participants not only gain knowledge and skills, but are guided to theirs

Use in practice.

Ad a) Regular educational, training and hobby activities

Sports field:

Aerobics, ball games, gymnastics, street dance;

Technical area:

Computers;

Skills area:

artist, girls club, sewing.

Art - educational area:

Playing guitar, flute, piano, art techniques, theater, foreign languages,

Ad b) Camp activity

- summer camps outside the SVČ headquarters, concentration of hobby groups;

- own suburban camps in the SVČ headquarters (on the main and secondary ones)

 holidays).

Ad c) Occasional educational, training and hobby activities

- traditional events organized in cooperation with the municipality of Černolice (Children's Day,

 Saint Nicholas…),

- thematic events by season and holiday,

- educational events - lectures,

- sports event.

Ad d) Awareness-raising activities, including the collection and provision of information

participants

- gathering and providing information to the public on opportunities in the field

 leisure activities.

Ad e) Care for gifted children and youth

- Excursions and courses

- preparation for further study,

cooperation with other professional institutions and the transfer of talent, and

 gifted children.

Ad f) Organizing competitions and shows for children and youth

- organization of the exhibition - show of activities and products of SVČ participants.

Expected outcomes for participants:

- learn to spend their free time actively and meaningfully by developing their interests and hobbies,

- can develop communicative skills,

- can formulate their ideas clearly and intelligibly,

- actively participates in discussions and is able to defend its positions,

- works effectively and uses his skills in team activities,

- is able to assert himself and at the same time accept the evaluation of other persons,

- encourages the creation of friendly interpersonal relationships and prevents personal

 conflicts,

develop its mental health in an appropriate manner and in accordance with its capabilities, and

 physical abilities,

- develops the right habits leading to a healthy lifestyle,

- chooses activities appropriate to his age and abilities,

- develops his aesthetic sense, artistic talent, language skills,

by choosing the right means, it achieves the fulfillment of individual activities, and

 at the same time it uses previously acquired experience,

- learns to use the right technological procedures, uses new alternatives,

- works effectively with information,

- respects and protects the environment, treats it with care,

- takes a responsible approach to the protection of cultural and social values.